**Suffolk Refugee Support**

Charity no: 1078794 is recruiting for:

**2 x Employment & General Advice Workers (Ukraine Programme)**

**£23,800 - £24,692 per annum for 35 hours per week**

**(part time hours considered).**

**on an initial 1 year contract**

We are recruiting for two Employment Advice Workers (Ukraine Programme) who will be responsible for delivering advice and employment support to Ukrainian refugees arriving in Suffolk through the Ukraine Family Scheme or Homes for Ukraine Scheme. You will work predominantly in either the West or East of the county, as well as at our main office in Ipswich.

You will have a confident, friendly and outgoing manner and will be experienced in developing partnerships or opportunities with external organisations and businesses. You will be passionate about supporting refugees from Ukraine to better integrate and thrive in the UK, and knowledgeable about employment and training.

It is essential that you have a UK driving licence and access to your own transport.

The successful applicant will be required to have an enhanced DBS check to be carried out upon commencement of employment. You must be eligible to work in the UK.

For an application pack, please see our website [www.suffolkrefugee.org.uk/current-vacancies](http://www.suffolkrefugee.org.uk/current-vacancies), call 01473 400785, or email [rcrerar@suffolkrefugee.org.uk](mailto:rcrerar@suffolkrefugee.org.uk)

Closing date: **Thursday 25th August 2022 at 12 noon**

Interview date: **Wednesday 31st August 2022 (we will aim to notify shortlisted candidates by Friday 26th August)**