**Suffolk Refugee Support**

Charity no: 1078794 is recruiting for a:

**Youth Projects Coordinator**

**£21,085 per annum for 28 hours per week** (**pro rata**

**from £26,356 for 35 hours FTE).**

**on an initial 1 year contract**

Suffolk Refugee Support (SRS) works with refugees and asylum seekers across Suffolk. We are recruiting for a Youth Projects Coordinator who will be responsible for developing, coordinating and delivering SRS’s support programme to young people (under the age of 25). The work will be a mixture of youth work and delivery and coordination of projects.

The successful candidate will have a relevant qualification or experience of working with vulnerable children and young people. You should have great communication and organisational skills and an ability to support in a sensitive manner. This role will be based around the county so it is essential that you have a UK driving licence and access to your own transport.

The successful applicant will be required to have an enhanced DBS check to be carried out upon commencement of employment. You must be eligible to work in the UK.

As you will be working with minors this post is exempt from the Rehabilitation of Offenders Act 1974. Therefore all convictions, cautions and bind-overs, including those regarded as ‘spent’, must be declared at the application stage

For an application pack, please see our website [www.suffolkrefugee.org.uk/current-vacancies](http://www.suffolkrefugee.org.uk/current-vacancies), call 01473 400785, or email [eroberts@suffolkrefugee.org.uk](mailto:eroberts@suffolkrefugee.org.uk)

Closing date: **Monday 6th June 2022 at 12 noon**

Interview date: **Tuesday 14th June 2022 (please be aware that we will notify shortlisted candidates by Friday 10th June 2022 )**